

# Pre-Installation Checklist for ELiTE-CFS™



Please check off each item to verify that all room preparation is done prior to ELiTE installation. Once all items are complete, fax form to Auralex at 317-585-2995 - Attn: David Paxton. All items must be complete before Auralex installers arrive in order to guarantee quoted price.

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## Wall and Ceiling Surfaces

- Surfaces to be treated are finished with a solid smooth substrate, typically drywall or plywood. Poured concrete or concrete block are not acceptable and must be finished with drywall or plywood.
1. \_\_\_\_\_
  2. \_\_\_\_\_ Treated surfaces must be smooth and free of obstructions (*old finishes or adhesive*)
  3. \_\_\_\_\_ Openings or penetrations to be covered have been framed and filled with drywall or plywood

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## Electrical - 110v and low voltage

4. \_\_\_\_\_ Power cables for all outlets and lights have been pulled and boxes have been installed.
5. \_\_\_\_\_ All low voltage cabling has been pulled and boxes installed, including speakers. If the speakers are to be fabric covered, they have been installed.
6. \_\_\_\_\_ Existing systems to be removed have been capped and covered as per local code
7. \_\_\_\_\_ All boxes (*110v, phone, CATV, LAN, etc.*) have been extended or installed with 1-1/8" offset from substrate, per local codes, shim to be installed by Auralex. (**see figures 1-4**)

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## Doors, Windows and fixtures

8. \_\_\_\_\_ Existing trim has been removed and casings extended
9. \_\_\_\_\_ All existing doors and cabinets adjacent to treatment have adequate clearance for proper operation
10. \_\_\_\_\_ All fixtures to be framed by treatment are installed (*recessed cabinets, trophy case*)
11. \_\_\_\_\_ All fixtures to be mounted (*pictures, dry-erase boards, clocks*) are clearly marked on walls to insure proper blocking is installed by Auralex

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## Woodwork

12. \_\_\_\_\_ 1-3/16" shim has been installed in exact location where all woodwork (*baseboard, chair rail, crown molding*) will be placed by trim carpenter following the Auralex installation. (**see figures 5-8**)

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## Work Area (*all items must be available onsite*)

13. \_\_\_\_\_ 110v power supply
14. \_\_\_\_\_ Adequate lighting
15. \_\_\_\_\_ Two sturdy ladders of appropriate size
16. \_\_\_\_\_ Sturdy work table for measuring and cutting
17. \_\_\_\_\_ One 3 to 5 foot level
18. \_\_\_\_\_ Designated area for scrap and trash
19. \_\_\_\_\_ Work area clean and free of other trades

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### Other Important Notes

- Auralex Acoustics does not install any electrical or low voltage fixtures, finish woodwork, flooring, or other interior elements.
- Auralex Acoustics takes no responsibility for electrical, low voltage, or HVAC specifications.
- All permits are the responsibility of the dealer.
- Installation date(s) to be set a minimum of two weeks in advance.
- Adequate space for staging of materials and waste materials should be in close proximity to work area.
- Dealer is responsible for moving ELiTE materials to jobsite, unless other arrangements are made in advance.
- Specifications of ELiTE installation are based on details provided by dealer. Changes from provided details may result in additional charges.
- Jobsite to be available for installation beginning at 7:00am, and for extended hours if needed.
- There will be an upcharge for delays caused by work interruption or change orders.
- Any local union requirements must be discussed and agreed to prior to installation scheduling. Any union workers required by local ordinance to be onsite are the responsibility of the client and dealer.

**Please sign, date, and return page 1 and 2 of this form to Auralex one week prior to scheduled date of installation.**

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Dealer:** \_\_\_\_\_

Fax to: 317-585-2995

# Pre-Installation Checklist for ELITE-CFS™ Installations

Please review diagrams to ensure correct implementation of pre-installations requirements.

## Box Placement Options

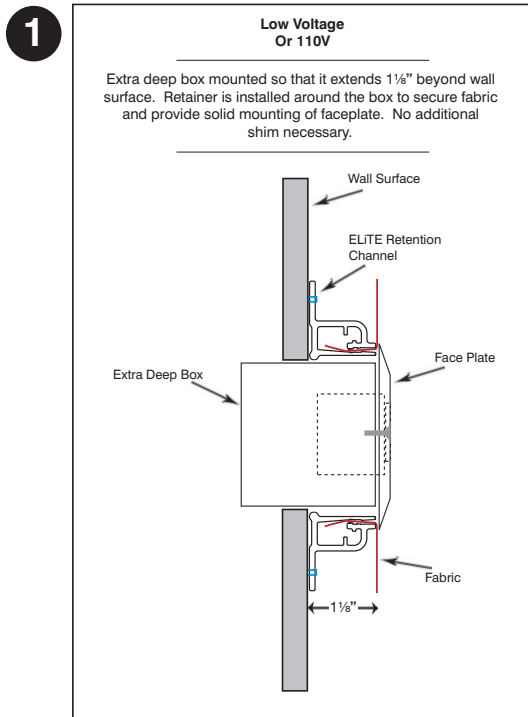


Figure 1

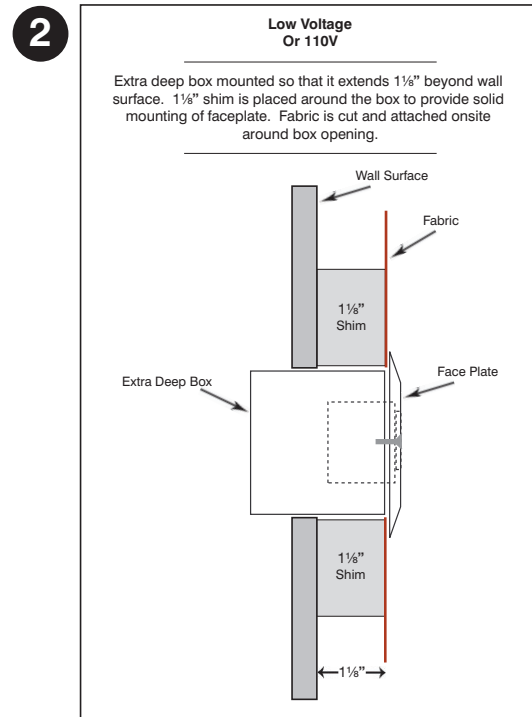


Figure 2

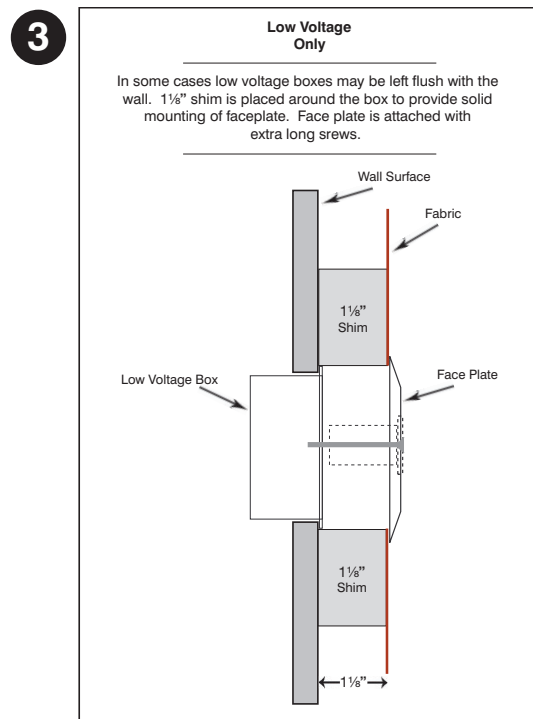


Figure 3

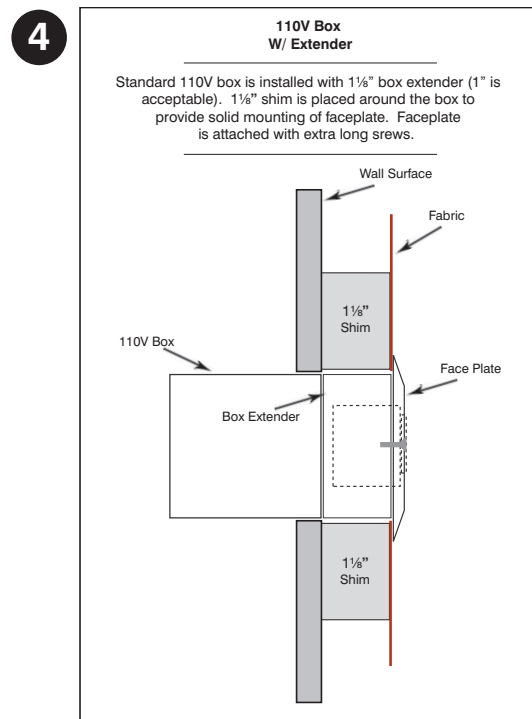


Figure 4

# Pre-Installation Checklist for ELITE-CFS™ Installations

Please review diagrams to ensure correct implementation of pre-installations requirements.

## Chair Rail Placement Options

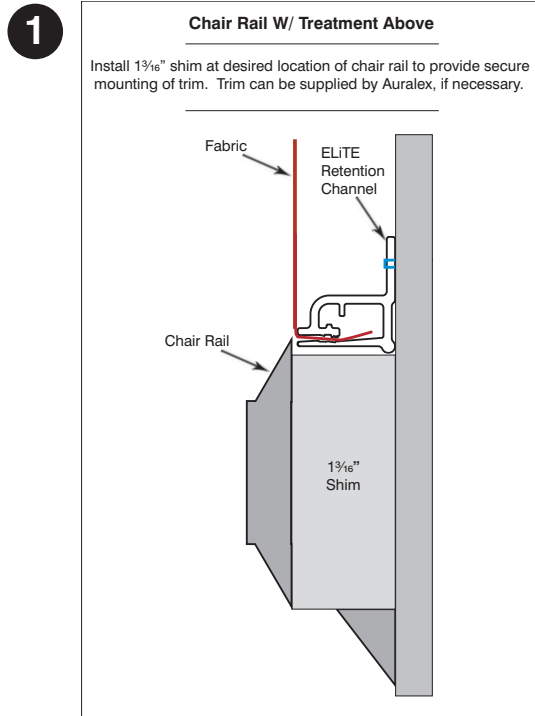


Figure 5

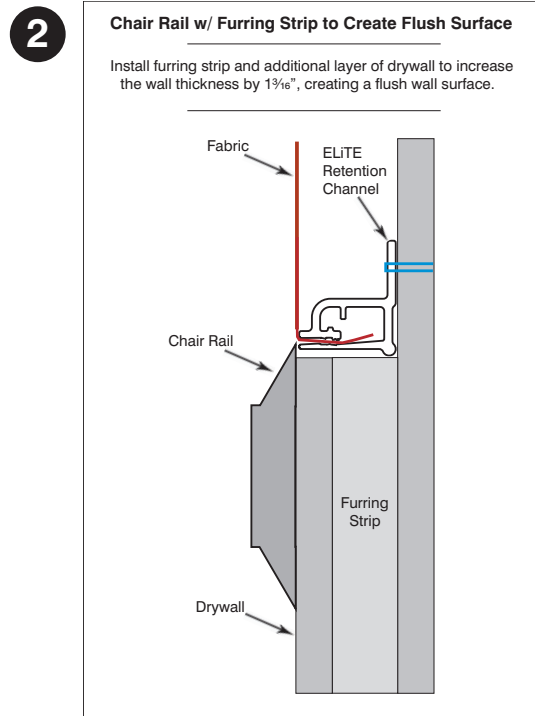


Figure 6

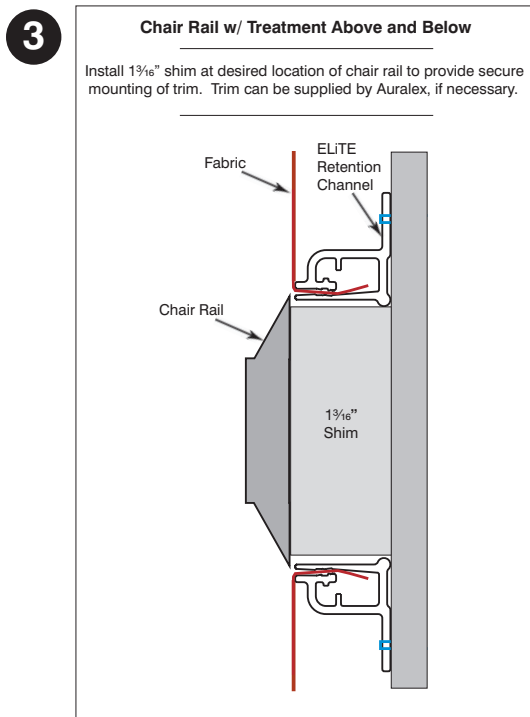


Figure 7

# Pre-Installation Checklist for ELITE-CFS™ Installations

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## Base Board Placement Options

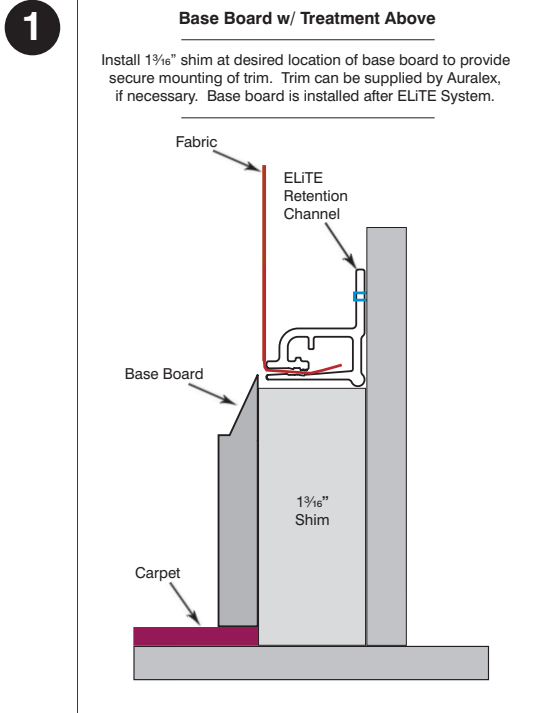


Figure 8